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From: Sullivan, Julie (DPH)
Sent: Tuesday, October 18, 2011 8:06 AM
To: Han, Linda (DPH)
Cc: Connolly, Grace (DPH)
Subject: RE: Use or Lose - HSLI
Attachments: HSLI 092011.xls

Sorry.

From: Han, Linda (DPH)
Sent: Monday, October 17, 2011 7:41 PM
To: Sullivan, Julie (DPH)
Subject: Re: Use or Lose - HSLI

Attachment?

From: Sullivan, Julie (DPH)
Sent: Monday, October 17, 2011 05:27 PM
To: Han, Linda (DPH)
Cc: Connolly, Grace (DPH)
Subject: Use or Lose - HSLI

The last week of September employees were notified of vacation or personal leave time that had to be used by the end of the calendar year. The attached spreadsheet lists only the employee who received the letters and the leave time that they will have to be use by the end of the calendar year